

Strathewen Community Renewal Association Inc.

Committee Meeting No. 13

Tuesday 29 September 2009

Community Centre, Bowden Spur Road Strathewen

MINUTES

ITEM 1 ATTENDANCE – 7:55 pm

Present:

Committee Members: Mary Avola, Darren Bradshaw, Malcolm Hackett (Chair), Peter Jenkinson, Peter McLennan, Steve Pascoe, Bronwyn South, Denis Spooner, Georgina Robertson Stecher

Ex-officio Members: Maria Romanin (VBRA)

Apologies: Karl Apted, David Brown, Matthew Gravette, Ben Pollard (Nillumbik Shire Council)

Visitors: None

ITEM 2 MINUTES OF THE PREVIOUS MEETING

It was resolved that the minutes of the previous meeting be approved as a correct record of the meeting.

Moved: Denis Spooner Seconded: Peter McLennan

Refer to the ACTIONS LIST for a review of progress on outstanding actions.

ITEM 3 CORRESPONDENCE

Correspondence In:

- John Graham Baptist Church (email) - highlighting the need to assign a sub-committee to consider how we co-ordinate with volunteer groups.
ACTION: We will look at using our new administrative person to gather data on residents' needs and match that with volunteers.
- EACH Bushfire Response and Recovery Coordination - Volunteer Training for people dealing with those who are grieving.
- Centrelink a circular on MoneyHelp. This is a general service and not specific to bushfire recovery.
- Allwood House – general activities.
ACTION: Malcolm will talk to Susan Rouvrey at the RCC and write a letter to agency staff asking that general information be circulated through the bulletin. Local community activities will go on the website.
- Sue Hodges Productions – commissioned by the Marysville Community to develop a concept for a Museum in Marysville and educative centres in each fire affected area.
ACTION: Sue is coming to soup on Thursday night. Steve will follow up to see what the implications are for Strathewen.

Correspondence Out: None

ITEM 4 OFFERS OF SUPPORT AND LEADS

Definite offers:

- **Tool library** – Please sign up.
- **Fencing trailer** – Malcolm will hand over the fencing trailer to Eric tomorrow.

New offers

- **Paul Evans – offered his services as an architect to the Oval.** Malcolm has forwarded details to Nillumbik Shire.
- **Simon Weeks (Maurice Blackburn)** – wants to come and talk to the community about the Bushfire Class Action.

ITEM 5 GOVERNANCE

5.1 Conflict of interest and confidentiality declarations

There are no conflict of interest or confidentiality declarations required by the meeting's business.

ITEM 6 CALENDAR

	Mondays	Building Sub-committee
	Tuesdays	SCRA Committee Meetings
	Thursdays	BBQ nights
	Fridays	Mens nights
October:		
	Saturday 3	Firewood collection
		Orchid walk 9AM
	Tuesday 6	SCRA Committee Meeting
		Letterbox morning 10AM
	Saturday 10	Jockleberry Farm astronomy evening
		Firewood collection
	Sunday 11	General Meeting at 4PM followed by sit down meal
		Sing in Spring
	Tuesday 13	SCRA Committee Meeting
	Thursday 15	Nillumbik Environment Recovery Working Group 10-12AM
		Owner Building – St Andrews
	Saturday 17	Arthurs Creek Landcare – Dr Graeme Lorimer
		Firewood collection
	Monday 19	Hall Committee Meeting
	Tuesday 10	SCRA Committee Meeting
	Saturday 24	Firewood collection
	Sunday 25	Family Fun day – 11AM to 4PM
		Practically Green seminar
	Thursday 29	Steel Framing and Cladding Arthurs Creek Hall
November	Tuesday 3	Melbourne Cup
	Thursday 5	BAL and fire levels St Andrews
	Saturday 7	Whittlesea Show weekend
	Sunday 15	Building Expo 11AM to 4PM
	??	Soup night with Kinglake NP
December	Friday 18	Santa at St Andrews 11:30AM Kinglake 5:30PM

ACTION: Peter will invite Rob Gordon back in November.

ACTION: Bronwyn will check with the school before setting a date for the Kinglake NP ranger visit.

ITEM 7 NILLUMBIK SHIRE COUNCIL

Community Recovery Support Grant proposal – The funds will be used to employ a person for a 3 day FTE position. The person will be employed by Nillumbik Shire Council but will be assigned to supporting the Strathewen and St Andrews recovery committees. They will be based at the Hurstbridge Hub. A percentage of funds be set aside for on-costs, training and events support. The current proposal is for a 6 month term.

ITEM 8 Finances

Profit & Loss Statement	
1/07/2009 through 29/09/2009	
6/10/2009	
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Income	
Grants	
Grants Nillumbik Shire	\$15,000.00
Grants - Dept Human Services	\$12,100.00
Donations	\$18,763.45
Miscellaneous Income	\$250.00
Total Income	\$46,113.45
Cost of Sales	
Freight	\$35.00
Total Cost of Sales	\$35.00
Gross Profit	\$46,078.45
Expenses	
Community Centre Supplies	\$162.22
Community equipment	\$13,791.00
Event catering	\$3,430.38
Dues & Subscriptions	\$68.18
Insurance	\$449.32
Legal Fees	\$116.90
Postage	\$414.91
Stationery	\$56.51
SMS service	\$880.70
Telephone	\$30.00
Total Expenses	\$19,400.12
Operating Profit	\$26,678.33
Other Expenses	
Net Profit / (Loss)	\$26,678.33

Balance Sheet	
As of 29/09/2009	
6/10/2009	
5:57:36 PM	
Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$24,752.50
Total Cash On Hand	\$24,752.50
Trade Debtors	\$5,610.00
Total Current Assets	\$30,362.50
Total Assets	\$30,362.50
Liabilities	
Current Liabilities	
Trade Creditors	\$2,688.15
GST Liabilities	
GST Collected	\$2,817.58
GST Paid	-\$1,821.56
Total GST Liabilities	\$996.02
Total Current Liabilities	\$3,684.17
Total Liabilities	\$3,684.17
Net Assets	\$26,678.33
Equity	
Current Year Earnings	\$26,678.33
Total Equity	\$26,678.33

\$5,000 Communications grant not received as yet.

ITEM 9 SUB-COMMITTEE REPORTS AND RECOMMENDATIONS

9.1 Communications and engagement

Printer problems have been resolved. We do not have a suitable printer for emergency print runs.

ACTION: Maria will see if there are VBRRA funds available for a laser printer (preferably colour).

9.2 Fund raising and Grants

The Tax Office has notified David that we will need to change our Association Rules to remove the word 'business' from our statement of purpose before they will confirm that we have charitable status. David is seeking to obtain 'deductible gift recipient' status as part of these negotiations. We will need to obtain membership support for any resultant changes to the Association Rules, and this may best be achieved by running a postal ballot, as we need to give 21 days notice of a proposal to change the rules.

9.3 Resident Support

About 50 people attended soup night to listen to Dr Rob Gordon.

No sub-committee meeting.

Peter M and Steve met with consultant from Australian Centre for Grief and Bereavement and Nillumbik Community Health staff to discuss ideas for men's gatherings. They will use a personal network approach to drawing people into activities. Aiming for a Friday night. The aim is to draw on people from outside of the committee to form a steering group.

ACTION: Steve and Peter M to organise.

9.4 Operations and Community Maintenance

Nothing to report.

9.5 Building Facilitation

The rebuilding program continues with 'Engaging a builder' on Wednesday followed by 'Owner builder' then 'Steel constructions'.

Pushing ahead with the building expo for November week after show.

Prepare a booklet to advertise local tradesmen.

9.6 Environment

A group of residents is planning an orchid walk in the bush behind Apted's dam on Saturday. A text message will be sent out.

The Environment Sub-committee has made an application for a \$5,000 Community Group Support Grant to support seed collection now.

Plantmark are inviting Blue cardholders to a trade sale. An email will sent out that includes a list of the plants that are considered environmental weeds in Nillumbik.

Members of the VBRRA Environment team will be invited to attend the meeting of the next Nillumbik Environment Recovery Working Group.

9.7 Disbursement of Funds

Nothing to report.

ITEM 10 GENERAL BUSINESS

9.1 Strathewen Reserve Master Plan

We have been asked to provide feedback on the Draft Master Plan by this Friday October 2nd

The proposed plan has grown in size from that supported by Malcolm and Georgina when they met with Council during the planning phase. Peter Jenkinson requested that his view that the proposed structure is too large be noted in the minutes. The majority of the Committee agreed with him.

It was noted that this is only a draft Master Plan. Any proposal still has to go through the normal planning processes, including community consultation.

ACTION:

Malcolm will contact the consultants to see why the proposed building is so large.

ACTION:

Committee members to provide feedback to Malcolm before Friday.

ACTIONS LIST

No.	DATE	ACTION	REFER	PROGRESS
1		Purchase fencing trailer and equipment	Malcolm	29/9 -Still waiting on pole driver
2		Organise Kinglake NP to give presentation on fauna at a soup night	Bronwyn	29/9 – Waiting for feedback from school
3		Resolve Telstra issues at Centre	Bronwyn	29/9 Done
4		Get Microsoft Office Suite licence	Bronwyn	29/9 Done
5		Prepare 'Thank you' letters for donors	Mary	29/9 Done
6	15/9/09	Write letter to residents who are not members of SCRA	Malcolm	29/9 To do
7	15/9/09	Contact Penny Cullen re JK Rowling books	Malcolm	29/9 Done
8	15/9/09	Organise Catalyst visit	Malcolm	29/9 Done – only 2 properties were visited.
9	15/9/09	Organise signs for community meeting	Denis	29/9 Done Signs need to be put up asap
10	22/9/09	Invite suggestions for equipment for tool library	All residents (to Malcolm)	29/9 Ongoing
11	22/9/09	Pursue access to a volunteer co-ordinator	Ben	29/9 Ongoing NOTE: This is not the position filled by Gail Cummins
12	22/9/09	Letter of acknowledgement to Veg Out St Kilda Community Garden	Mary	29/9 Still chasing contact details
13	22/9/09	Contact Eltham Rural Women's Group to see if they are interest in gardening support	Peter M	29/9 Not done
14	22/9/09	Prepare 'Thank you's' for people/organisations who have supported us.	Resident Support	29/9 Peter M will raise at Resident Support Group

15	22/9/09	Email community groups re displays for the community meeting	Bronwyn	29/9 Done
16	29/9/09	Obtain support to co-ordinate volunteers	Malcolm Nillumbik	
17	29/9/09	Talk to Susan Rouvrey at the RCC and write a letter to agency staff asking that general information be circulated through the bulletin.	Malcolm	
18	29/9/09	Sue Hodges to attend soup night to discuss museum concept	Steve	
19	29/9/09	Invite Dr Rob Gordon to November evening	Peter M	
20	29/9/09	Obtain a useful printer	Maria	
21	29/9/09	Setup mens support group	Peter M Steve	
22	29/9/09	Provide feedback to consultants on oval master plan.	Malcolm	