

# Strathewen Community Renewal Association Inc.

## Committee Meeting No. 12

Tuesday 22 September 2009

Community Centre, Bowden Spur Road Strathewen

### MINUTES

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#### ITEM 1 ATTENDANCE – 8:05 pm

Present:

Committee Members: Karl Apted, Mary Avola, Darren Bradshaw, Malcolm Hackett, Peter McLennan, Steve Pascoe, Bronwyn South, Denis Spooner

Ex-officio Members: Ben Pollard (Nillumbik Shire Council)

Apologies: David Brown, Peter Jenkinson, Matthew Gravette, Georgina Robertson Stecher

Visitors: None

#### ITEM 2 MINUTES OF THE PREVIOUS MEETING

It was resolved that the minutes of the previous meeting, with the corrections to the calendar, be approved as a correct record of the meeting.

Moved: Mary Avola Seconded: Peter McLennan

#### ITEM 3 CORRESPONDENCE

##### Correspondence In:

- Community Recovery Support Grant – Nillumbik has been given \$75,000 to help groups. Malcolm and Ian Flack met with Nillumbik and VBRRA staff. Trying to move away from the concept of administrative support towards committee running costs. We hope to have access to an administrative officer to be employed by Nillumbik (separate to the \$75,000).
- Catalyst visiting next week with a fire scientist. Malcolm will approach some residents.
- Penny Cullen – JK Rowling Harry Potter book.
- Case Manager re fencing – Malcolm has responded.

##### Correspondence Out:

#### ITEM 4 OFFERS OF SUPPORT AND LEADS

##### Definite offers:

- **Tool library** – Whether the library has what is required is still unclear. Invite people to give suggestions about the tools they require.
- **Fencing trailer** – Purchased trailer and equipment. Should be available by the weekend.

##### New offers

- **Veg Out St Kilda Community Garden** – Have money they've raised from their community market plus volunteers. Would like to come out and help us.  
**ACTION:** Ben will investigate and report on the possibility of us accessing a volunteer co-ordinator. Mary will write a letter of acknowledgement.

- **Someone rang VBRRRA from Western Australia with \$200,000 for hall.** Malcolm has suggested the Hall.
- **Hurstbridge CWA** – will donate to school and renewal committee.

#### Follow up

- **Eltham Rural Women’s Group** is offering a professional writer and steel for blacksmiths tree. Peter M will see if they are interested in gardening.

### ITEM 5 GOVERNANCE

#### 5.1 Conflict of interest and confidentiality declarations

There are no conflict of interest or confidentiality declarations required by the meeting’s business.

### ITEM 6 CALENDAR

<b>September</b>		
	Saturday 19	Celebrating St Andrews
	Sunday 20	Strathewen Landcare afternoon
	Tuesday 22	SCRA Committee Meeting
	Wednesday 23	Strathewen Landcare Meeting
	Thursday 24	Dr Rob Gordon
		All Agencies Bushfire Recovery Group
	Tuesday 29	SCRA Committee Meeting
	Wednesday 30	Engaging a builder – Arthurs Creek Hall
<b>October:</b>		
	Saturday 3	Firewood collection
	Saturday 10	Jockleberry Farm astronomy evening
		Firewood collection
	Sunday 11	General Meeting at 4PM followed by sit down meal
		Sing in Spring
	Thursday 16	Owner Building – St Andrews
	Saturday 17	Arthurs Creek Landcare – Dr Graeme Lorimer
		Firewood collection
	Monday 19	Hall Committee Meeting
	Saturday 24	Firewood collection
	Sunday 25	Family Fun day – 11AM to 4PM
		Practically Green seminar
	Thurs 29	Steel Framing and Cladding Arthurs Creek Hall
<b>November</b>	Sunday 15	Building Expo 11AM to 4PM
	??	Soup night with Kinglake NP
	Nov 5	BAL and fire levels

### NILLUMBIK

Top soil has been removed because it has been contaminated with *Phytophthora cinnamomi* (a pathogenic **fungus**) which causes die back in eucalypts.

Australand and Nillumbik’s Leisure Services Department are developing a new draft for the oval site and the pavilion. This will include a cost justification.

Nillumbik is waiting to see if the State Government will fund some of the proposed roadworks.

Nillumbik will apply for Department of Infrastructure and Regional Development funding to support a number of projects including the Strathewen Hall.

**ITEM 7 Finances**

<b>Balance Sheet</b>		
<b>As of 22/09/2009</b>		
<b>23/09/2009</b>		
<b>9:27:17 AM</b>		
<b>Assets</b>		
Current Assets		
Cash On Hand		
Cheque Account	\$34,516.50	
Total Cash On Hand	\$34,516.50	
Trade Debtors	\$5,500.00	
Total Current Assets	\$40,016.50	
Total Assets		\$40,016.50
<b>Liabilities</b>		
Current Liabilities		
Trade Creditors	\$4,706.60	
GST Liabilities		
GST Collected	\$2,725.00	
GST Paid	-\$1,162.87	
Total GST Liabilities	\$1,562.13	
Total Current Liabilities	\$6,268.73	
Total Liabilities		\$6,268.73
Net Assets		\$33,747.77
<b>Equity</b>		
Current Year Earnings	\$33,747.77	
Total Equity		\$33,747.77

<b>Profit &amp; Loss Statement</b>		
<b>1/07/2009 through 22/09/2009</b>		
<b>23/09/2009</b>		
<b>9:28:42 AM</b>		
<b>Income</b>		
Grants		
Grants Nillumbik Shire	\$15,000.00	
Grants - Dept Human Services	\$12,100.00	
Donations	\$19,671.79	
Miscellaneous Income	\$150.00	
Total Income		\$46,921.79
<b>Cost of Sales</b>		
Freight	\$35.00	
Total Cost of Sales		\$35.00
Gross Profit		\$46,886.79
<b>Expenses</b>		
Community Centre Supplies	\$80.41	
Community equipment	\$7,618.18	
Event catering	\$2,758.15	
Dues & Subscriptions	\$68.18	
Insurance	\$1,275.08	
Legal Fees	\$116.90	
Postage	\$254.91	
Stationery	\$56.51	
SMS service	\$880.70	
Telephone	\$30.00	
Total Expenses		\$13,139.02
Operating Profit		\$33,747.77
Other Expenses		
Net Profit / (Loss)		\$33,747.77

\$5,000 communications grant has not been received from Nillumbik as yet.  
 Nillumbik has reimbursed us \$908.34 for the public liability insurance premium.

## **ITEM 8 SUB-COMMITTEE REPORTS AND RECOMMENDATIONS**

### **8.1 Communications and engagement**

Telstra are yet to sort out the internet connection to the Community Centre.

**ACTION:** Bronwyn will work with Ben and Peter Dowling from Telstra to resolve the problems.

We are still chasing up a Microsoft Office Suite licence.

**ACTION:** Bronwyn will contact to John Primrose to see if there are still donated licences available.

A project proposal to redevelop the website needs to be prepared.

### **8.2 Fund raising and Grants**

Meeting with Bendigo Bank and FRRR – Malcolm still to follow up.

### **8.3 Resident Support**

Snow trip cancelled.

More uptake with some of the personal support networks with Barb and Turid.

Thursday with Dr Rob Gordon is organised.

'Thank you's' need to be organised for people who have offered support. Cards were considered a good idea. Ben suggested we contact NMIT Preston for printing services.

Family Fun Day being organised by Nillumbik.

Mary attended a bereavement support session at Eltham and reported that she felt it was very worthwhile. The sessions are not structured.

### **8.4 Operations and Community Maintenance**

Toilet doors are hard to close. Nillumbik has checked doors but need hydraulic closers.

Need closer on front door.

### **8.5 Building Facilitation**

Three more meetings arranged. Refer to calendar.

Proceeding to arrange Arthurs Creek Oval for Expo.

Have had request for further information about the level of contamination in the valley.

**ACTION:** Ben will see whether EPA is still monitoring.

Sending out a survey regarding rebuilding, fencing and land management.

### **8.6 Environment**

We are still seeking interested residents to be part of the Gardening Group.

The Environment Sub-committee is currently applying for grants to collect seeds and other activities in support of an indigenous nursery.

### **8.7 Disbursement of Funds**

Nothing to report.

## **ITEM 9 GENERAL BUSINESS**

### **9.1 Bushfire Community Recovery Plan**

Malcolm has lodged the plans as circulated. He now has to prepare a cover page that prioritises the projects. The following priorities were decided on:

School	Funded	
Recreation Reserve	Funded	
Telecommunications	Funded	
Executive Management		
Temporary Accommodation		Not access for all
Community Strengthening		
Communications strategy		
Memorial		
Hall		
Blacksmiths Tree & Labrynth	Funded	
Catchment Management Plan		
Sustainable Building		
Safer Roads		
Fire Safety Plan	Not immediate	
Business Association		Not access for all
Seed collection for indigenous Plants		
Mobile businesses		Not access for all
Community Supported Agriculture		Not access for all
Playground		
Pathway to hall	Not immediate	

## 9.2 Community Meeting

Finalising arrangements for the meeting will be held over to next meeting.

**ACTION:** Bronwyn will send emails cricket /tennis club/school/hall/landcare/CFA asking them to prepare some information for display.

**ACTION:** Denis will get 4 signs prepared.

## 9.3 St Andrews Celebration

The St Andrews celebration was very well attended and had a great atmosphere. They signed up another 500 members to their recovery group.

It was felt we could formalise our 'Friends of Strathewen' group and actively encourage people to join it.

The meeting was closed at **10:20 pm**

## ACTIONS LIST

No.	DATE	ACTION	REFER	PROGRESS
		Purchase fencing trailer and equipment	Malcolm	
		Organise Kinglake NP to give presentation on fauna at a soup night	Bronwyn	
		Resolve Telstra issues at Centre	Bronwyn	
		Get Microsoft Office Suite licence	Bronwyn	
		Prepare 'Thank you' letters for donors	Mary	
	15/9/09	Write letter to residents who are not members of SCRA	Malcolm	
	15/9/09	Contact Penny Cullen re JK Rowling books	Malcolm	
	15/9/09	Organise Catalyst visit	Malcolm	
	15/9/09	Organise signs for community meeting	Denis	
	22/9/09	Invite suggestions for equipment for tool library	All residents (to Malcolm)	
	22/9/09	Pursue access to a volunteer co-ordinator	Ben	
	22/9/09	Letter of acknowledgement to Veg Out St Kilda Community Garden	Mary	
	22/9/09	Contact Eltham Rural Women's Group to see if they are interest in gardening support	Peter M	
	22/9/09	Prepare 'Thank you's' for people/organisations who have supported us.	Resident Support	
	22/9/09	Email community groups re displays for the community meeting	Bronwyn	