

Strathewen Community Renewal Association Inc.

Committee Meeting No. 14

Tuesday 6 October 2009

Community Centre, Bowden Spur Road Strathewen

MINUTES

ITEM 1 ATTENDANCE – 7:55 pm

Present:

Committee Members: Karl Apted, Mary Avola, David Brown, Malcolm Hackett (Chair), Peter Jenkinson, Bronwyn South, Denis Spooner

Ex-officio Members: Maria Romanin (VBRA)

Apologies: Darren Bradshaw, Matthew Gravette, Peter McLennan, Steve Pascoe, Georgina Robertson Stecher, Ben Pollard (Nillumbik Shire Council)

Visitors: None

ITEM 2 MINUTES OF THE PREVIOUS MEETING

It was resolved that the minutes of the previous meeting be approved as a correct record of the meeting.

Moved: Peter Jenkinson Seconded: Mary Avola

Refer to the ACTIONS LIST for a review of progress on outstanding actions.

ITEM 3 CORRESPONDENCE

Correspondence In:

- Environment Protection Authority – we are unable to ascertain the status of air quality monitoring because the responsible staff member is on holiday.
- Kate Maddock, The Leisure and Facility Planners – the response to our query about the proposed size of the pavilion was unsatisfactory.
ACTION: Malcolm will follow up with Kate making it very clear where the Association stands on this issue, particularly as there has been no community consultation.
- Paul Evans – Architect. Requesting our feedback on what his company can do to support us.
- Hurstbridge Bushfire Relief Centre – arranging an evening with Brant Webb the Beaconsfield mine survivor.

Correspondence Out: None

ITEM 4 OFFERS OF SUPPORT AND LEADS

Definite offers:

- **Simon Weeks (Maurice Blackburn)** – Simon is holidays at present. We will recommend he hire the Community Centre to run an information evening that is independent of any Association activities.

New offers

- **St Kilda Vegetable Garden** – Offer of financial support as well as assistance with establishing gardens.
ACTION: Refer to Kylee and our new Gardening Group.
- **Hurstbridge Bushfire Recovery Centre** – limited number of lemon trees available.

ITEM 5 GOVERNANCE

5.1 Conflict of interest and confidentiality declarations

There are no conflict of interest or confidentiality declarations required by the meeting's business.

ITEM 6 CALENDAR

	Mondays	Building Sub-committee
	Tuesdays	SCRA Committee Meetings
	Thursdays	BBQ nights
	Fridays	Mens nights
October:		
	Tuesday 6	SCRA Committee Meeting
		Letterbox morning 10AM
	Saturday 10	Jockleberry Farm astronomy evening
		Firewood collection
	Sunday 11	General Meeting at 4PM followed by sit down meal
		Sing in Spring
	Tuesday 13	SCRA Committee Meeting
	Thursday 15	Nillumbik Environment Recovery Working Group 10-12AM
		Owner Building – St Andrews
	Saturday 17	Arthurs Creek Landcare – Dr Graeme Lorimer
		Firewood collection
	Monday 19	Hall Committee Meeting
	Tuesday 20	SCRA Committee Meeting
	Saturday 24	Firewood collection
	Sunday 25	Family Fun day – 11AM to 4PM
		Practically Green seminar
	TBC	Steel Framing and Cladding Arthurs Creek Hall
November	Tuesday 3	Melbourne Cup
	TBC	BAL and fire levels St Andrews
	Saturday 7	Whittlesea Show weekend
	TBC	Building Expo 11AM to 4PM
	TBC	Soup night with Kinglake NP
December	Friday 18	Santa at St Andrews 11:30AM Kinglake 5:30PM

ITEM 7 NILLUMBIK SHIRE COUNCIL

Julienne (Jules) Kent has begun work. She will be our Administration Support for 3 to 4 days a week until the end of the year when she takes up another position. Nillumbik have factored in an overlap when a new staff member replaces her.

Malcolm and Ian Flack have met with her. She is currently doing some work for the Building Sub-committee including research, collating a list of references and collating responses to the survey.

ITEM 8 FINANCES

Profit & Loss Statement		
1/07/2009 through 6/10/2009		
8/10/2009		
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Income		
Grants		
Grants Nillumbik Shire	\$15,000.00	
Grants - Dept Human Services	\$12,100.00	
Donations		\$18,763.45
Miscellaneous Income		\$250.00
Total Income		<u>\$46,113.45</u>
Cost of Sales		
Freight		\$35.00
Total Cost of Sales		<u>\$35.00</u>
Gross Profit		<u>\$46,078.45</u>
Expenses		
Community Centre Supplies		\$162.22
Community equipment		\$13,791.00
Event catering		\$3,430.38
Dues & Subscriptions		\$68.18
Insurance		\$449.32
Legal Fees		\$116.90
Postage		\$414.91
Stationery		\$56.51
SMS service		\$1,676.64
Telephone		\$30.00
Total Expenses		<u>\$20,196.06</u>
Operating Profit		<u>\$25,882.39</u>
Other Expenses		
Net Profit / (Loss)		<u>\$25,882.39</u>

Balance Sheet		
As of 6/10/2009		
8/10/2009		
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Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$26,272.07	
Cash Drawer	\$416.75	
Total Cash On Hand	<u>\$26,688.82</u>	
Trade Debtors		\$110.00
Total Current Assets		<u>\$26,798.82</u>
Total Assets		<u>\$26,798.82</u>
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$2,817.58	
GST Paid	-\$1,901.15	
Total GST Liabilities	<u>\$916.43</u>	
Total Current Liabilities		<u>\$916.43</u>
Total Liabilities		<u>\$916.43</u>
Net Assets		<u>\$25,882.39</u>
Equity		
Current Year Earnings		\$25,882.39
Total Equity		<u>\$25,882.39</u>

ITEM 9 SUB-COMMITTEE REPORTS AND RECOMMENDATIONS

9.1 Communications and engagement

Nothing to report

9.2 Fund raising and Grants

David has spoken to FRRR and they cannot see a resolution to the tax situation in the near future. The Tax Office is concentrating on the legislation that will allow VBRRA to work with businesses and landowners.

ACTION: David will continue to monitor the progress of our application for charitable status.

9.3 Resident Support

The poor response to the residents' survey and the organised activities was noted.

9.4 Operations and Community Maintenance

- The door closer is on. You can now PUSH instead of knocking.
- Diana has been shopping for display items, garbage bins etc.
- We still don't have a cleaner.

ACTION: Bronwyn will approach Anne Simmons to see if she wants the job.

- We need to allocate funds for the maintenance and repair of the Community Centre.

ACTION: Denis and Georgina will prepare the application and forward it to Maria.

9.5 Building Facilitation

- The preoccupation is the Expo on November 15th. Volunteers are required to help set it up.

ACTION: We will apply for an infrastructure grant of \$6,000 to cover marquee, toilets, chairs etc.

- It was noted that the Building seminars are on Thursdays. Decided this wasn't an issue.

9.6 Environment

- We have formed a Gardening Group in Strathewen. Members so far are Kylee Woods, Nyree Earps and Celeste Geer.
- Strathewen and St Andrews have received \$5,000 each to start the nursery project. These funds will be used to begin seed collection as soon as possible.
- The next meeting of the Nillumbik Environment Recovery Working Group will be on Thursday 15th October at St Andrews.

9.7 Disbursement of Funds

Nothing to report.

ITEM 10 GENERAL BUSINESS

10.1 Community meeting Sun 11th October

Planning notes for the record:

We will work to a PowerPoint presentation. It was hoped we could limit the meeting to 1 hour – more likely to be 90 minutes. Each slide should be concise.

Check that slide layout is easily read in a large venue.

Slide content:

- Communications – Bronwyn to expand what we have achieved with the figures – for example, number of SMS's Engagement belongs with the Residents Support group.
- Fund Raising and Grants – David will prepare slide.
- Resident Support – Peter M has already drafted his notes.
- Operations and Maintenance – highlight facilities available at Centre
- Building – cover seminar series, expo, networking and contact list
- Natural environment – explain Nillumbik Environment Recovery Working Group and Tim O'Donnells role/field days, Gardening Group, proposed indigenous plant nursery, fencing trailer, informal property walks with an expert
- Community Recovery Plan – Preamble very important. Projects that people don't want won't happen. Need to answer what is the intent of some of the plans – for example, Fire safety.
- Where to from here? 18 months to go. Where funds come from. Other sources of funding.
- Need to invite the members to give ideas on how they want to be engaged.

Bronwyn to get 100 copies of summary of CRP printed.

Karl to get large projector from Nillumbik.

Denis will organise key and arrange access for caterers for 11 AM Sunday.

10.2 Strathewen Recreation Reserve Master Plan

The following incorrect statement was published in VBRR's *Recovery Update : Edition 9: October 2nd 2009*:

The facility design and reserve master plan is the result of extensive community consultation with the community, lead by the Strathewen Community Rebuilding Committee.

Resolution

It was resolved that Malcolm write to Christine Nixon noting that the statement does not reflect what has actually happened.

Meeting closed at 10:00 PM

ACTIONS LIST

No.	DATE	ACTION	REFER	PROGRESS
1		Purchase fencing trailer and equipment	Malcolm	29/9 -Still waiting on pole driver
2		Organise Kinglake NP to give presentation on fauna at a soup night	Bronwyn	29/9 – Waiting for feedback from school
6	15/9/09	Write letter to residents who are not members of SCRA	Malcolm	29/9 To do 6/10 We will have a membership drive at the community meeting
10	22/9/09	Invite suggestions for equipment for tool library	All residents (to Malcolm)	29/9 Ongoing

12	22/9/09	Letter of acknowledgement to Veg Out St Kilda Community Garden	Mary Bronwyn	29/9 Still chasing contact details 6/10 Refer to Kylee Woods and our Gardening Group
13	22/9/09	Contact Eltham Rural Women's Group to see if they are interest in gardening support	Peter M	29/9 Not done
14	22/9/09	Prepare 'Thank you's' for people/organisations who have supported us.	Resident Support	29/9 Peter M will raise at Resident Support Group
16	29/9/09	Obtain support to co-ordinate volunteers	Malcolm Nillumbik	Ongoing
17	29/9/09	Talk to Susan Rouvrey at the RCC and write a letter to agency staff asking that general information be circulated through the bulletin.	Malcolm	
19	29/9/09	Invite Dr Rob Gordon to November evening	Peter M	
20	29/9/09	Obtain a useful printer	Maria	
21	29/9/09	Setup mens support group	Peter M Steve	
22	29/9/09	Provide feedback to consultants on oval master plan.	Malcolm	6/10 Unsatisfactory response from consultant. Malcolm will follow up further
23	6/10/09	Application for charitable status with the Tax Office	David	Ongoing
24	6/10/09	Cleaner required. Start by offering job to Anne Simmons.	Bronwyn	
25	6/10/09	Apply for a grant for repairs and maintenance of Community Centre	Denis Georgina	
26	6/10/09	Apply for an infrastructure grant for Building Expo	Karl Georgina	
27	6/10/09	Write to Christine Nixon pointing out error in Recovery Update article re Reserve Master Plan	Malcolm	