

Strathewen Community Renewal Association Inc.

Committee Meeting No. 15

Tuesday 20 October 2009

Community Centre, Bowden Spur Road Strathewen

MINUTES

ITEM 1 ATTENDANCE – 7:45 pm

Present:

Committee Members: Karl Apted, David Brown, Bronwyn South, Denis Spooner, Steve Pascoe (Chair), Georgina Robertson Stecher

Ex-officio Members: Maria Romanin (VBRR), Ben Pollard (Nillumbik Shire Council)

Apologies: Mary Avola, Darren Bradshaw, Matthew Gravette, Malcolm Hackett, Peter Jenkinson, Peter McLennan

Visitors: None

ITEM 2 MINUTES OF THE PREVIOUS MEETING

It was resolved that the minutes of the previous meeting be approved as a correct record of the meeting.

Moved: Peter Jenkinson Seconded: Karl Apted

Refer to the ACTIONS LIST for a review of progress on outstanding actions.

ITEM 3 CORRESPONDENCE

Correspondence In:

- Building survey responses are coming back slowly.

Correspondence Out: None

ITEM 4 OFFERS OF SUPPORT AND LEADS

Definite offers:

- **Simon Weeks (Maurice Blackburn)** – Simon has contacted us to organise a meeting on 9th November. We will charge hire for centre and for the sms notice.

New offers

- **Beyond Blue** – Offer of training for community volunteers.
.ACTION: Ask Resident Support Group to follow this up.
- **Gardening** – Refer to Gardening Group Sub-committee report.
- **Christmas decorations** – Maria is looking at a number of leads for decorations and someone to install them.

ITEM 5 GOVERNANCE

5.1 Conflict of interest and confidentiality declarations

There are no conflict of interest or confidentiality declarations required by the meeting's business.

ITEM 6 CALENDAR

	Mondays	Sub-committees / Community Groups
	Tuesdays	SCRA Committee Meetings
	Thursdays	BBQ nights
	Fridays	Mens nights
October:		
	Saturday 24	Firewood collection
		Tree collection 10AM – 12 NOON
	Sunday 25	Family Fun day – 11AM to 4PM
		Practically Green seminar
	Monday 26	Hall Committee 7:30 Community Centre
	Tuesday 27	Nillumbik Shire Council meeting - St Andrews
	Wednesday 28	Steel Framing and Cladding Arthurs Creek Hall
	Thursday 29	Night with the Kinglake NP ranger from 5:30PM
	Saturday 31	Tree collection 10AM – 12 NOON
November	Tuesday 3	Melbourne Cup BBQ at Kate Hamment's Powells Road
	Wednesday 4	Resident support sub-committee
		BAL and fire levels St Andrews
		CFA meeting for Arthurs Creek
		SCRA Committee meeting
	Thursday 5	BBQ Night Jane Darling from Plantmark will distribute Greencards
	Saturday 7	Whittlesea Show weekend
	Monday 9	Centre booked by Maurice Blackburn Lawyers
	Tuesday 10	SCRA Committee Meeting with VBRR CEO
	Thursday 12	Environment Recovery Working Group St Andrews 10 - 12
	Sunday 22	Government House reception for CRCs
	Wednesday 25	Fire Smart Garden Design 6:30PM to 8:30PM Yarra Glen
	Sunday 29	Fire Smart Garden Design 10AM to 12 NOON Yarra Glen
	TBC	BAL and fire levels St Andrews
	TBC	Building Expo 11AM to 4PM
	TBC	Pasture Field Day Strathewen
December	Friday 18	Santa at St Andrews 11:30AM Kinglake 5:30PM

It was noted that we need to publish this on the website before the minutes are accepted.

ITEM 7 NILLUMBIK SHIRE COUNCIL

Kinglake National Park are requesting feedback from the community on the type of facility they should be building.

ACTION: Bronwyn will forward email to Committee members.

Council meeting next Tuesday preceded by a stand up dinner at 6PM.

The Committee is invited to speak for 10 minutes. We encourage all the Committee members to attend for dinner. We will make the next meeting of this committee Wednesday November 4th.

Need some key issues:

- Advocacy for temporary housing on individual blocks.
- Community consultation processes.
- Roadside safety.

ACTION: Email Jules or phone 94333186 to confirm your attendance at the dinner.

ITEM 8 FINANCES

Profit & Loss Statement		
July 2009 through October 2009		
24/10/2009		
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Income		
Grants		
Grants Nillumbik Shire	\$20,000.00	
Grants - Dept Human Services	\$12,100.00	
Donations		\$18,763.45
Miscellaneous Income		\$250.00
Total Income		<u>\$51,113.45</u>
Cost of Sales		
Gross Profit		
		<u>\$51,113.45</u>
Expenses		
Community Centre Supplies	\$162.22	
Community equipment	\$13,791.00	
Event catering	\$3,430.38	
Dues & Subscriptions	\$68.18	
Insurance	\$449.32	
Legal Fees	\$116.90	
Postage & Freight	\$449.91	
Stationery	\$56.51	
SMS service	\$1,676.64	
Telephone	\$30.00	
Total Expenses		<u>\$20,231.06</u>
Operating Profit		<u>\$30,882.39</u>
Other Expenses		
Net Profit / (Loss)		<u>\$30,882.39</u>

Balance Sheet		
As of 20/10/2009		
24/10/2009		
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Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$31,882.07	
Cash Drawer	\$416.75	
Total Cash On Hand		<u>\$32,298.82</u>
Total Current Assets		<u>\$32,298.82</u>
Total Assets		<u>\$32,298.82</u>
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$3,317.58	
GST Paid	-\$1,901.15	
Total GST Liabilities		<u>\$1,416.43</u>
Total Current Liabilities		<u>\$1,416.43</u>
Total Liabilities		<u>\$1,416.43</u>
Net Assets		<u>\$30,882.39</u>
Equity		
Current Year Earnings	\$30,882.39	
Total Equity		<u>\$30,882.39</u>

The \$5,000 for Community Volunteer Grant for nursery seed collection has been received.
Catering invoice not received as yet.

ITEM 9 SUB-COMMITTEE REPORTS AND RECOMMENDATIONS

9.1 Communications and engagement

- Nyree on holiday so please forward all SMS request to Bronwyn.
- Website development – Georgina has done some work towards the new layout and will help Jules.

ACTION: Georgina to meet with Jules to show her how to edit and upload files.

ACTION: Bronwyn to forward calendar in Word format.

- Jules is maintaining the master set of Association Membership records.
- Community Meeting was very well done and well received by the residents.
- A vote of thanks to Malcolm Hackett for all the work he has done in preparing the Community Recovery Plan and to Sandra South for analysing the data and preparing the graphics.

ACTION: Include Sandra in the Thank You card list.

9.2 Fund raising and Grants

- David has spoken to FRRR. They are the only fund that can give funds to groups such as ourselves that do not have DGR status.
- We should know by next year what Victorian Bushfire Appeal Funds will be distributed to communities via VBRRRA.
- Bendigo Bank – sympathetic with temporary housing need. We still have not approached them formally with a request for funds.
- VBRRRA now requires costing for the projects that have been accepted. Maria has the process document and still needs to work through it herself before starting work with us.

9.3 Resident Support

- The Chook-knitters just keep clucking from strength to strength.
- Men's discussion group has begun to form. This is an evolving process.
- Family fun day coming together well.
- The Eltham Rural Womens Group will assist us by preparing 'Thank You' cards featuring images of regeneration.

ACTION: Please forward any photos you think are applicable to Georgina.

- Resident Support Sub-committee meetings will be held fortnightly.

9.4 Operations and Community Maintenance

- Coffee machine delivered.
- Diana and Denis stocking the stores.

9.5 Building Facilitation

- Expo date still not confirmed.
- Seminars returned to Wednesday night.

9.6 Environment

The Gardening Sub-committee is up and running.

- Jane Darling from Plantmark will attend the BBQ night on November 5th to hand out Green Cards allowing residents to purchase garden plants and materials at trade prices.
- Currently distributing a supply of mature trees. There should be one per affected property.
- Speaking with Primary School re applying for a grant for a vege garden through Open Gardens Scheme.
- Looking to engage landscape architects to help people with their garden design once their homes are rebuilt.

Nillumbik Environment Recovery Working Group

- A meeting was held last Thursday which was attended by all agencies except the Department of Primary Industries. The agency interest should assist the flow of information and we continue to ask that this be shared with the community.
- The next major activity will be a field day on pastures in Strathewen.
- The nursery master plan is still evolving. In the meantime we will take advantage of the many offers to assist with local seed collection.

9.7 Disbursement of Funds

Nothing to report.

ITEM 10 GENERAL BUSINESS

10.1 Hall committee

A meeting will be held next Monday night where they are looking for volunteers for the Hall Building Committee.

Costings have to be done and presented to VBRRRA before the Hall will know what funds are available.

How will SCRA and Hall Committee interact? This will be discussed at the general meeting of the Hall Committee on Monday. We should consider the issue of a centralised fund raising approach.

Denis Spooner has offered to donate the land beside the school as a hall site. Ben will make some preliminary enquiries about the planning implications.

10.2 Playground

We will ask VBRRRA to prioritise the playground. If this can't be done can we will swap the walking track project for the playground project.

10.3 Community Newsletter

We will not have one this month.

10.4 Memorials

Steve has met with VBRRRA and Nillumbik for preliminary discussions. Resident support group has made no decisions. Currently considering a short ceremony. The Red Cross have offered a facilitator to assist with the planning.

Meeting closed at 10:20 PM

ACTIONS LIST

No.	DATE	ACTION	REFER	PROGRESS
1		Purchase fencing trailer and equipment	Malcolm	29/9 -Still waiting on pole driver
2		Organise Kinglake NP to give presentation on fauna at a soup night	Bronwyn	29/9 – Waiting for feedback from school 20/10 Organised for BBQ night on 29/10
6	15/9/09	Write letter to residents who are not members of SCRA	Malcolm	29/9 To do 6/10 We will have a membership drive at the community meeting 20/10 Malcolm now has a list of the residents and we will approach them personally.
10	22/9/09	Invite suggestions for equipment for tool library	All residents (to Malcolm)	29/9 Ongoing
12	22/9/09	Letter of acknowledgement to Veg Out St Kilda Community Garden	Mary	29/9 Still chasing contact details 6/10 Refer to Kylee Woods and our Gardening Group 20/10 Not done
13	22/9/09	Contact Eltham Rural Women's Group to see if they are interest in gardening support	Peter M	29/9 Not done but will approach them re thank you cards 20/10 Approach has been made. Ongoing
14	22/9/09	Prepare 'Thank you's' for people/organisations who have supported us.	Resident Support	29/9 Peter M will raise at Resident Support Group See Action 14
16	29/9/09	Obtain support to co-ordinate volunteers	Malcolm Nillumbik	Ongoing 20/10 Peter met with CentaCare, Nillumbik and Baptist Church
17	29/9/09	Talk to Susan Rouvrey at the RCC and write a letter to agency staff asking that general information be circulated through the bulletin.	Malcolm	
19	29/9/09	Invite Dr Rob Gordon to November evening	Peter M	
20	29/9/09	Obtain a useful printer	Maria	Ongoing
21	29/9/09	Setup mens support group	Peter M Steve	20/10 Peter M & Steve had a gathering last Friday. 6 locals and 3 support people. Discussed ideas for engagement. Same group to meet again and each person to bring another person. Next meeting in 3 week's time.
22	29/9/09	Provide feedback to consultants on oval master plan.	Malcolm	6/10 Unsatisfactory response from consultant. Malcolm will follow up further. 20/10 Malcolm and Georgina were happy to negotiate the main communal space back to 10m X 12m. The

				consultant is negotiating with Glen from Cricket Club.
23	6/10/09	Application for charitable status with the Tax Office	David	20/10 Could be implemented via a disaster relief fund. Nothing before middle of November.
24	6/10/09	Cleaner required. Start by offering job to Anne Simmons.	Bronwyn	20/10 Ongoing. Bronwyn will follow up Kate Hamments contact.
25	6/10/09	Apply for a grant for repairs and maintenance of Community Centre	Denis Georgina	Maria advised we need to add this to our Community Recovery Plan.
26	20/10/09	Follow up volunteer training from Beyond Blue	Peter M	
27	20/10/09	Christmas decorations for the Centre	Maria	
28	20/10/09	Forward Kinglake NP facility proposal to Committee	Bronwyn	
29	20/10/09	Request VBRRRA to give priority to a playground for the Centre	Steve Maria	