

Strathewen Community Renewal Association Inc.

Committee Meeting No. 19

Tuesday 8 December 2009

Community Centre, Bowden Spur Road Strathewen

MINUTES

ITEM 1 ATTENDANCE – 7:45 pm

Present:

Committee Members: Mary Avola, David Brown, Matthew Gravette, Malcolm Hackett (Chair), Peter McLennan, Bronwyn South, Denis Spooner. Georgina Robertson Stecher

Ex-officio Members: Maria Romanin (VBRRA)

Apologies: Darren Bradshaw, Karl Apted, Peter Jenkinson, Steve Pascoe, Kirsten Jenkins (Nillumbik Shire Council)

Visitors: Kylee Woods (Member, Environment Sub-committee)

ITEM 2 MINUTES OF THE PREVIOUS MEETING

It was resolved that the minutes of the meeting held on 24th November be approved as a correct record of the meeting.

Moved: Peter McLennan Seconded: David Brown

Refer to the ACTIONS LIST for a review of progress on outstanding actions.

ITEM 3 CORRESPONDENCE

Correspondence In:

- Postal Ballot responses from our membership.
- Ben Hubbard, CEO VBRRA – response to our letter re temporary housing. He will refer to the staff delegated to the issue and get back to David Brown before Christmas.
- Kate Maddock, The Leisure and Community Facility Planners – draft concept plan for the Strathewen Oval. Malcolm sent the letter to all Committee Members and forwarded their responses to Kate. The responses related to public access to toilets, the size and appearance of the building. The drawings will be placed in the Community Centre.
- Margaret Abbey, Group Manager Environment & Planning Services - Vegetation removal in Strathewen and St Andrews – information for residents about vegetation removal on fire-affected properties. The letter was noted.
- VBRRA – request for contribution to quarterly report.

Correspondence Out:

- Letter to John Farnham
- Letter to Darley Australia – pasture renovation proposal
- FRRR – application for funding for Celeste Geer's documentary film. It was noted that the funding stream in question could also apply to other projects within our community.

ITEM 4 SCOPING BUSHFIRE RECOVERY PLAN PROJECTS

A meeting will be held on Thursday 10th December that will bring together staff from VBRRA, Nillumbik Shire and other agencies to discuss the Bushfire Recovery Plan. Nillumbik Shire Council requires a coherent recovery plan that is linked to the recovery plans of Strathewen, St Andrews and Christmas Hills.

Rebuilding projects will not be discussed because they have already been scoped by VBRRA. The remaining projects need to have ownership assigned to them and they need to be scoped so that they can be presented to VBAF for funding consideration.

Each project was reviewed separately by the Committee in preparation for Thursday's meeting.

- Audio Visual History – Owner: SCRA. Project needs to be scoped.
- Sustainable Community – Owner SCRA. The project needs to be scoped. It could be tied into the existing work being done by the rebuilding sub-committee.
- Fire Safety Plan – Owner SCRA. In scoping this project we should be mindful that another expert agency or consultancy may take the lead.
- Communications Plan – Owner SCRA. Project needs to be scoped.
- Catchment Management Plan – The feedback is this project may be better named a 'Land Management Plan'. Owner: Port Phillip & Westernport Catchment Management Authority because they can tie all the environment agencies and departments together. Project needs to be scoped.
- Seed Collection / Nursery Project – Owner Nillumbik Shire Council. Project does not need to be scoped. There may be a donor willing to fund it.
- Community Strengthening – Owner SCRA. Project needs to be scoped.
- Memorial Garden – Owner SCRA. Project needs to be scoped.
- Administration – Nillumbik Shire Council has already been given \$70,000 towards this project. Project does not need to be scoped.
- Path from school to hall – Already approved in principle.
- Safer Roads – Owner VicRoads or SCRA. Project needs to be scoped.
- Economic projects relating to home-based and agricultural businesses have been referred to Small Business Victoria.
- Community Centre fencing and playground – Already approved in principle. A donor is being sought.
- Blacksmiths Tree and Labrynth - Already approved in principle. We need some indication as to what the limitations are – for example, would the purchase of land be funded?

ITEM 5 OFFERS OF SUPPORT AND LEADS

5.1 Definite offers

- Hurstbridge CWA has given us \$1,500. \$500 is to be forwarded to each of the Hall Committee, the School Council and Landcare.
- Darley Australia Bloodstock have sent an expression of interest re the funding of pasture rehabilitation and a request to meet with David to discuss the matter further.
- United Metal Recycling - Graeme Timms and Joe Hollyoak have processed the wire and we will receive a payment of approximately \$1,000. Mary to write letter of thanks.
- Global Dialog – this group is interested in helping us access recycled materials. Malcolm will attend their meeting.

5.2 New offers

- Rubina Summers, Warrandyte Patchwork - A quilt has been donated to the community. It will be raffled at our Christmas BBQ and the proceeds donated to the CFA.
- St Vincent de Paul have given toys and \$200 for the purchase of additional toys. They have also donated \$500 towards our Christmas BBQ.
- Hurstbridge RSL have donated toys.

Malcolm will place a lock on the storeroom door.

5.3 Request for support

Arthurs Creek Mechanics Institute (hall) has asked us to support their application to VBRR to fund a new kitchen.

Resolution

It was resolved that we will add the Arthurs Creek Mechanics Institute project to a Bushfire Recovery Plan.

ITEM 6 GOVERNANCE

Conflict of interest and confidentiality declarations

There are no conflict of interest or confidentiality declarations required by the meeting's business.

ITEM 7 CALENDAR

December	Tuesday 8	Committee Meeting
	Saturday 12	Surf trip
	Sunday 13	Community Memorials Discussion meeting Arthurs Creek Hall 3PM
	Tuesday 15	Chook presentation
		Committee Meeting
	Thursday 17	Christmas BBQ
	Saturday 19	Santa at Whittlesea 4 – 7:30PM
	Saturday 20	Carols by Candlelight Arthurs Creek
January	Thursday 7	BBQ
	Tuesday 12	Committee

It was noted that we need to publish the calendar on the website before the minutes are accepted.

ITEM 8 NILLUMBIK SHIRE COUNCIL

- Malcolm reported that Gail Cummings has been appointed to the role of Executive Officer for the Strathewen and St Andrews recovery committees.

ITEM 9 VBRR

- It was noted that we need to contribute our own tribute for the quarterly report. Malcolm will do this.
- The Summer Activity funds have been approved and we will receive one \$15,000 cheque.

ITEM 10 MARILYN LANGMEAD

The Committee acknowledged Marilyn's role as one of the founders of the Strathewen Community Renewal Association. We will greatly miss her input in the community.

ITEM 11 FINANCIAL REPORT

Balance Sheet	
As of 8/12/2009	
15/12/2009	
5:59:54 PM	
Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$51,693.82
Cash Drawer	\$356.25
Total Cash On Hand	\$52,050.07
Trade Debtors	\$3,861.00
Total Current Assets	\$55,911.07
Total Assets	\$55,911.07
Liabilities	
Current Liabilities	
Loans from Members	
David Brown	\$103.95
Total Loans from Members	\$103.95
Trade Creditors	\$440.01
GST Liabilities	
GST Collected	\$2,531.83
GST Paid	-\$761.34
Total GST Liabilities	\$1,770.49
Total Current Liabilities	\$2,314.45
Total Liabilities	\$2,314.45
Net Assets	\$53,596.62
Equity	
Current Year Earnings	\$53,596.62
Total Equity	\$53,596.62

Profit & Loss Statement	
1/07/2009 through 8/12/2009	
15/12/2009	
6:00:49 PM	
Income	
Grants	
Grants Nillumbik Shire	\$20,000.00
Grants - Dept Human Services	\$28,723.00
Donations	\$31,899.33
Community Centre Hire	\$100.00
Miscellaneous Income	\$3,841.00
Total Income	\$84,563.33
Cost of Sales	
Gross Profit	\$84,563.33
Expenses	
Bank charges	\$2.45
Advertising	\$49.00
Community Centre Supplies	\$162.22
Community equipment	\$15,359.35
Event catering	\$7,599.92
Equipment Hire	\$3,085.45
Venue Hire	\$109.09
Dues & Subscriptions	\$68.18
Insurance	\$449.32
Legal Fees	\$116.90
Postage & Freight	\$598.91
Stationery	\$305.53
SMS service	\$3,030.39
Telephone	\$30.00
Total Expenses	\$30,966.71
Operating Profit	\$53,596.62
Other Expenses	
Net Profit / (Loss)	\$53,596.62

We are yet to appoint an auditor. We have had a number of offers to date.

ITEM 12 SUB-COMMITTEES

12.1 RESIDENTS SUPPORT

The draft program for the Anniversary Event will be placed before the community on Sunday.

Penny Cullen is negotiating with the Baptist Church to provide frozen meals to be left at the Primary School and Community Centre.

Celeste will film at the memorials discussion on Sunday unless anyone asks her not to. Bronwyn will act as the scribe.

12.2 BUILDING

Currently in recess. Will not hold BAL workshop until the Building Commission has finalised the specifications for windows.

12.3 OPERATIONS

There still seems to be problems with the computers. Bronwyn will get Rudi to look at them.

A working bee was proposed for Sunday if we could find someone to take leadership of the fencing project.

ITEM 13 GENERAL BUSINESS

13.1 Excessive speed on our roads

Malcolm will write to Nillumbik Shire Council and the Victorian Police requesting support to slow the traffic down.

Next meeting Tuesday 15th December

Meeting closed at 10:45 PM

ACTIONS LIST

No.	DATE	ACTION	REFER	PROGRESS
6	15/9/09	Write letter to residents who are not members of SCRA	Malcolm / Bronwyn	24/11 Ongoing by personal contact
10	22/9/09	Invite suggestions for equipment for tool library	All residents (to Malcolm)	4/11 Push slasher – suggested 24/11 Chainsaw sharpening service – Suggested 8/12 Whipper snipper
22	29/9/09	Provide feedback to consultants on oval master plan.	Malcolm	8/12 A response has been received
23	6/10/09	Application for charitable status with the Tax Office	David	8/12 Ballot papers have been circulated.
29	20/10/09	Request VBRRRA to give priority to a playground for the Centre	Steve Maria	4/11 The playground will be included in the next round of funding. Advice is to keep funding in the current round of scoping documents. 8/12 Rotary is keen to fund the project

32	4/11/09	Contact Ramsay Health to formalise a donor relationship	David	8/12 David has made contact and will follow through
33	10/11/09	Finalise lease for Community Centre	Nillumbik	8/12 The lease has been signed.
34	10/11/09	Enter into Service Agreement for upkeep of Centre	Nillumbik	Ongoing
37	24/11/09	Board to be placed outside hall for notices	Karl	Ongoing
38	24/11/09	Contact Lawrence Webb for more info on Helping Hand volunteers	Bronwyn	Lawrence will have volunteers available to work on private properties in March.
39	24/11/09	Postal vote to membership	David	Done
40	24/11/09	Community engagement meeting on memorials 6/12	Steve	Scheduled for 13 December
41	24/11/09	Get quote to install a gas-fired hot water service	Denis	A second hand heater is available.
42	24/11/09	Construct a child-proof fence at front of Centre.	Denis / Georgina	We could have a working bee to construct the fence.
43	8/12/09	Global Dialog meeting	Malcolm	
44	8/12/09	Letter of thanks to Graeme Timms and Joe Hollyoak	Mary	
45	8/12/09	Lock on storeroom door	Malcolm	
46	8/12/09	Write our tribute for VBRR quarterly report	Malcolm	
47	8/12/09	Get Rudi to look at internet service at the Centre	Bronwyn	
48	8/12/09	Write to Nillumbik and Police re excessive speed	Malcolm	